



**DEPARTMENT OF THE ARMY
MANEUVER SUPPORT CENTER OF EXCELLENCE
UNITED STATES ARMY CHEMICAL, BIOLOGICAL, RADIOLOGICAL
AND NUCLEAR SCHOOL
BLDG 2130, EAST SECOND STREET
FORT LEONARD WOOD, MO 65473**

ATSN-T

21 February 2019

MEMORANDUM FOR Students Attending Technical Escort Training at the Lieutenant Terry Facility

SUBJECT: Technical Escort Course Welcome Letter

1. Welcome to the Technical Escort/Dismounted Reconnaissance Department, located at the Lieutenant Terry CBRN Response Training Facility, Fort Leonard Wood, Missouri. You are about to take part in a fast-paced program of instruction that will qualify you to perform some of the essential duties needed as a member of a specialized Chemical, Biological, Radiological, Nuclear (CBRN) team or unit. You will be provided instruction and will be expected to perform Technical Escort duties involving Field Sampling Operations, Detection, Identification, Limited Decontamination, Mitigation/Remediation, Characterization and Site Exploitation (SE) of Hazards Associated with Chemical, Biological and Radiological Materials. The course provides Confined Space Rescue Awareness Level training in accordance with 29 CFR 1910.146. The course concludes with Situational Training Exercises (STX) that include five rigorous scenario-driven exercises in which Students must demonstrate proficiency in all critical tasks learned throughout the course. Technical Escort is designed to provide instruction to Active Army, Reserve, National Guard, United States Marine Corp (USMC), United States Navy (USN), United States Air Force (USAF), United States Coast Guard (USCG), Department of the Army (DA) and Contract Civilians whose duties require close contact with surety or hazardous materials. All Students, regardless of grade, are carried in a Student Status and should arrive physically fit and prepared to train.

NOTE: IAW ALARACT 061744Z May 16, Fort Leonard Wood Training Travel Guidance, Sections 10.D and 12, and the Institutional Training Directed Lodging and Meal Policy (ITDLMP) Handbook, dated 1 Apr 16, Section 2-1.d. (page 10), only students with valid reservations (R- reserved status) in ATRRS are covered with ITDLMP funds for lodging and meals. Refer to the special information screen in ATRRS for this course. Commands are not to send Soldiers to this course if they have a reservation status of (W- wait status) in ATRRS unless they accept responsibility to fund the full TDY cost of the Soldier's attendance, to include full per diem for lodging and meals. Soldiers that arrive for training in either a wait status or not listed on the R2 roster in ATRRS on the class start date will not be allowed course attendance without approval of the Director, Department of Instruction. If course attendance is granted, the owning command must fund full per diem for Soldier's course attendance

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because they are not covered under the ITDLMP. Soldiers will be denied course attendance and returned to their units for commands that are unwilling to fund full per diem costs for Soldiers.

2. All Students must meet the following pre-requisites as stated in the Army Training Requirements and Resources System (ATRRS) Course pre-requisites:

a. Students must be medically cleared in order to participate in the course. A medical screen will be conducted at this location.

b. Military students must be in compliance with AR600-9 or their service requirement.

c. Students in the grade of E-5 and below must be certified at the Hazardous Materials Operations Level.

d. Students in the grade of E-6 and above, to include all Commissioned and Warrant Officers, and all Civilians must be certified at the Hazardous Materials Technician Level.

e. Enlisted, Officer, and Warrant Officer Active, Reserve, and National Guard Army Soldiers with a Military Occupational Specialty Code (MOSC) of 74D or 89D, 74A AOC, 740A AOC; Enlisted and Officer Air Force and Air National Guard Airmen with a 3E9 AFSC; Enlisted and Warrant Officer Active and Reserve Marines with a MOSC of 5711, 5702, or 2336.

f. Prior to arrival ALL students must update their DoD Cyber Awareness training <https://cs.signal.army.mil/DoDIAA/default.asp>. This must be completed regardless if you have completed within 6 months to a year.

NOTE: Student who show up to the course and do not meet the course pre-requisites, could will be denied entry into the course and be sent back to their home station.

3. Students may fly into the Waynesville Regional/Fort Leonard Wood Airport (city code TBN), St. Louis Regional Airport (city code STL - a 2.5 hour drive from FLW) or Springfield/Branson Regional Airport (city code SGF - a 1.5 hour drive from FLW). Rental cars are readily available at all airports. Due to varying training hours, rental cars are recommended, but not required.

4. Prior to arrival, contact the Intercontinental Housing Group (IHG) Office to reserve on-post lodging, if available. The phone number for IHG is (573) 596-4800 or toll free (877) 711-8326. The IHG Office is located in the Candlewood Suites Hotel, 4990 Nebraska Avenue, Building 2020, Fort Leonard Wood, Missouri 65473 (see enclosed

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map). When you arrive at Fort Leonard Wood, all Students (regardless of rank) will report to building the Candlewood Suites in order to check into billeting. Do not obtain off-post lodging without prior approval. If post lodging is unavailable, the G3 Registrar will reserve rooms at government contracted hotels for the duration of your class. All off-post Student room requirements will be handled by the G3 Registrar Office.

4. All Students will report to Building # 2130 at 0600 for in-processing on the start day of the course. Duty uniform is the Army Physical Fitness Uniform or service equivalent. The Lt Terry facility is located on the corner of 2nd Street and Army Street, just past the 43rd Initial Entry Reception Battalion.

5. Transportation to and from training is not provided. Students driving POVs or rental cars must have a current vehicle registration, a current insurance card (or rental car agreement) and driver's license.

6. Bring the following items for in-processing:

- 2 copies of complete DD Form 1610 (TDY Orders)
- PCS orders (if TDY en-route)
- 2 Leave Forms (if TDY en-route)
- Permanent and/or Temporary Profile
- Lodging information
- Hazardous Materials Certificates (e.g. Operations or Technician)

NOTE

All students TDY en-route to their next duty station **MUST** have 2 leave forms (DA Form 31). First leave form: from duty station to the Technical Escort Course. Second leave form: From Technical Escort Course to the gaining unit. **BOTH** leave forms **MUST** have a control number (See AR 600-8-10).

7. Personnel will complete a medical screening during in-processing on the start date of the course. No individual will be allowed to enroll in the course if they are not able to meet the physical requirements of the course as determined by onsite medical personnel. Students must be physically able to wear Self-Contained Breathing Apparatus (SCBA) (35 LBS) for up to 45-60 minutes at a time, and be able to lift up to 45 pounds while in SCBA.

8. Several written and performance-oriented examinations are incorporated into the course. There will be additional non-duty study requirements. A minimum score of 80% is required to successfully pass all written exams. Students failing any written exam or performance-oriented testing will be given time to retrain and will be allowed one retest.

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A Student Status Review (SSR) recommending the student be returned to their unit as a Non-Graduate will be initiated for any student failing the re-test.

9. The course is divided into the following modules:

| | |
|----------|--|
| Module A | Administration / Technical Escort Introduction |
| Module B | Confined Space Operations |
| Module C | Chemical Operations |
| Module D | Biological Operations |
| Module E | Radiological Operations |
| Module F | Technical Escort Operations |
| Module G | Situational Training Exercises |

NOTE: Each module will be evaluated with a Written Exam and a Hands-On Performance Evaluation (Skills Test).

10. Lodging and Meals policies:

- Active Army, Reserve Component, and National Guard personnel:

As stated in the Fort Leonard Wood Institutional Training Directed Lodging and Meal Policy, Army Students under functional courses are covered under the Institutional Training Directed Lodging and Meal Policy (ITDLMP).

Government meals for ITDLMP Students of all ranks in the Technical Escort courses will be provided five days per week (except holidays) at post dining facilities. Weekends and holidays will be per diem. Orders will be used at the dining facility until the meal card is issued on the first day of in-processing.

- United States Marine Corps (USMC) Personnel:

All Marines attending this course must check in with the IRTD USMC Liaison, Sgt Webb, Andrew, andrew.a.webb5.mil@mail.mil, 573-337-9819 upon arriving to Fort Leonard Wood, Missouri.

11. If you intend on receiving mail while you are attending this course, be aware that it will go to the 3rd Chemical Brigade Mail Room before it gets to you. It is highly recommended that you keep a tracking number for any mail sent to you.

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12. Your mailing address during your time as a Student is:

Rank and name
ATTN: Tech Escort #XXX-XX
Terry Facility, Building 2130 East 2nd Street
15103 Elementis Avenue
Fort Leonard Wood, MO 65473

13. Equipment and Uniform Requirements:

- Military Personnel:
 - Minimum of 2 sets of service-issued duty uniforms (to include T-shirt and socks).
 - Minimum of 1 pair of regulation boots.
 - Minimum of 2 sets of physical fitness training uniforms, including white or black over-the-ankle socks (Unit t-shirts are not authorized).
 - 1 pair of approved athletic shoes (No court shoes, toe shoes, or barefoot runners).
 - Reflective vest or belt.
 - Appropriate civilian attire.
 - Patrol Cap.
 - Optical Inserts
- Civilian Personnel:
 - Business casual or comfortable and serviceable (i.e. no holes or tears) work clothes (i.e. jeans/knit shirts, etc.)
 - 1 pair of work boots (No open-toed shoes)
 - 2 sets of physical training clothes, including shorts and t-shirts (seasonal) □ 1 pair of athletic shoes (No court shoes or barefoot runners)
 - Optical Inserts

NOTE: Daily PT uniforms should reflect current temperatures in Missouri. Classrooms can feel cold after exercises. Physical Training jacket and pants (civilian sweat-shirt/sweat-pants for civilians) are recommended.

14. ALL information contained within this welcome letter MUST be adhered to and subject to inspection on the first day during in processing (except for equipment and uniform that will be on a later day). If there are any issues at that time you may be removed from the course for failure to meet prerequisites. If you have any questions reply to the email when you received this welcome letter and all persons contained within the CC line.

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15. Points of contact for the Technical Escort Course are as follows:

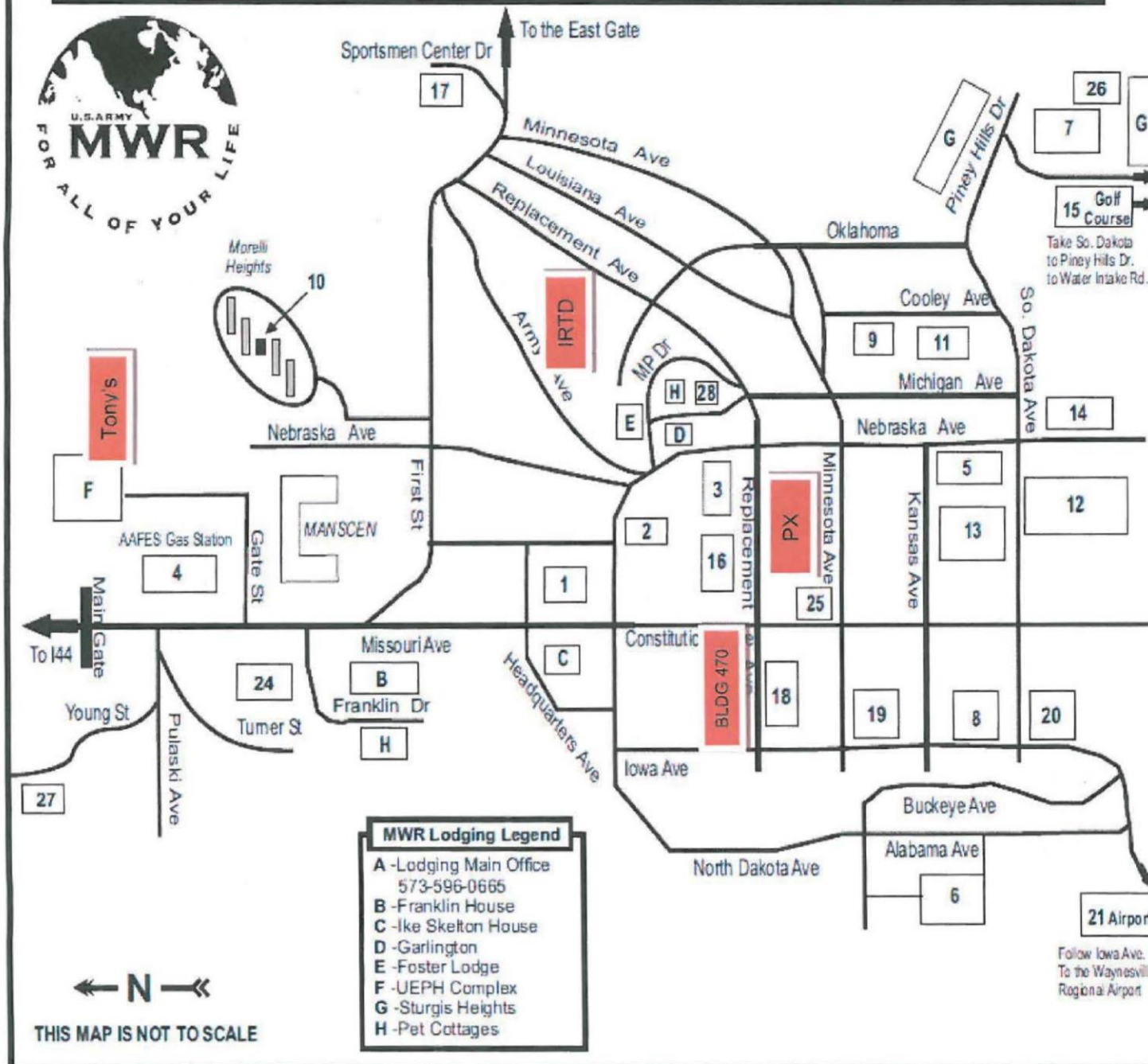
- a. Technical Escort NCOIC, SFC Roberts 573-596-4172.
- b. Course Manager, Charles D. McEachern 573-596-2505.
- c. Tech Escort Operations, SSG (P) Harness, 573-596-3903.
- d. FAX Number, 573-596-1371.

16. POC for this memorandum is the Technical Escort Course NCOIC, SFC Roberts, Jason, Jason.w.roberts.mil@mail.mil, 573-596-4172.

4 Encls
Fort Leonard Wood Maps (x2)
Strip Map to IRTD

“ORIGINAL SIGNED”
CHARLES E. DASHIELL
Chief, Technical Escort/DRC Department

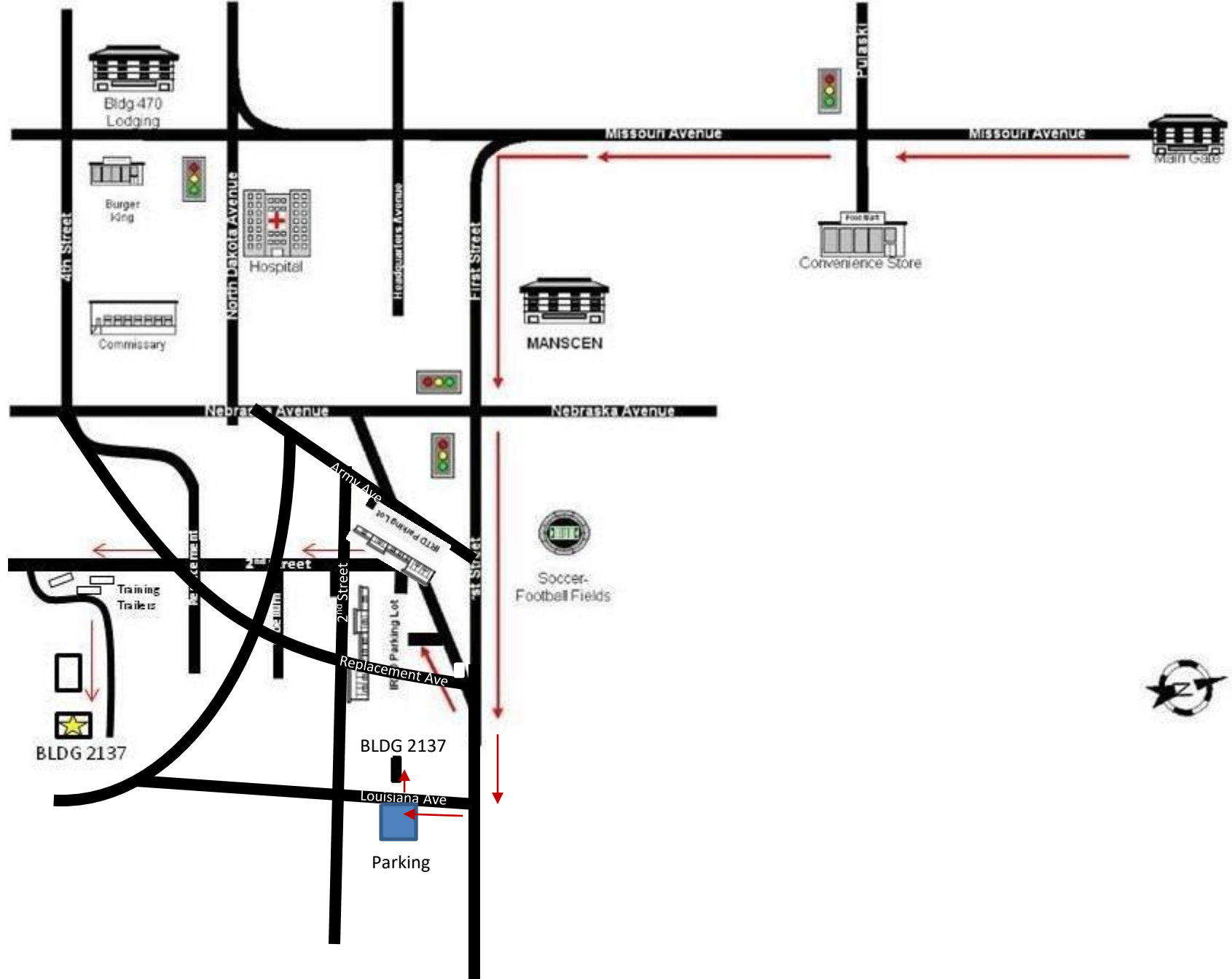
Fort Leonard Wood



LEGEND

- 1-Hospital
- 2-Main PX
- 3-Commissary
- 4-AAFES Gas Station
- 5-FLW Museum
- 6-Audie Murphy's Club
- 6-The Medallion Room
- 6-EndZone Bar & Grill
- 7-Pershing Community Center
- 7-Blackjack Lounge
- 8-Davis Club
- 9-Warriors' Lounge
- 10-Tri-Corps Lounge
- 11-Specker Gym
- 12-Davidson Fitness Center
- 13-Daugherty Bowling Center
- 14-Auto Craft Shop / Car Wash
- 15-Piney Valley Golf Course
- 16-Arts & Crafts Center
- 17-Sportsmen's Center
- 18-Child Development Center
- 19-Baker Theater
- 20-Abrams Theater
- 21-Waynesville Regional Airport)
- 22-Army Community Services
(Bldg 470, Rm 1102)
- 23-MWR Support Services
(Bldg 470, Rm 1105)
- 23-ITR (Rm 1223)
- 24-Lieber Heights Pool
- 25-Wallace Pool / BMX Track
- 26-Sturgis Pool
- 27-Pippin Youth Center &
the Station Teen Center
- 28-Tech Park

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IHG® ARMY HOTELS
ON FORT LEONARD WOOD

CANDLEWOOD SUITES® 4990 NEBRASKA AVENUE, BUILDING 2020,
FORT LEONARD WOOD, MO 65473 - 573.586.4800



| ACTIVITIES & SERVICES | | | BLDG. | MAP | GRID |
|--|---------------------------------|----|-------|-----|------|
| IHG® ARMY HOTELS LOCATIONS | | | | | |
| Foster Lodge | 2030 | 31 | J-13 | | |
| Holiday Inn Express® Morelli Heights | 3211-3214 | 52 | L-16 | | |
| Warrior Lodge | 3230-3234, 3240-3244, 3250-3254 | 84 | H-17 | | |
| Candlewood Suites® | 2020 | 32 | I-11 | | |
| ENTERTAINMENT | | | | | |
| Auto Crafts Shop/Car Wash | 1383 | 7 | J-6 | | |
| Bowling Center-Daugherty | 1609 | 9 | H-7 | | |
| Horse Stables | 6159 | 36 | B-14 | | |
| Outdoor Adventure Center | 2281 | 58 | I-8 | | |
| Park-Colyer | | 59 | I-8 | | |
| Piney Valley Golf Course | | 51 | E-4 | | |
| Recreation Complex | | | | | |
| Wallace Pool/Spray Park, Miniature Golf/Go Carts | | 57 | G-8 | | |
| Theater-Abrams | 804 | 74 | G-7 | | |
| Theater-Baker | 507 | 75 | G-10 | | |
| FOOD/COMMISSARY/STORES | | | | | |
| Bank-Armed Forces Bank | 484 | 8 | | | |
| Commissary | 485 | 16 | E-11 | | |
| Credit Union-Mid Missouri | 494 | 18 | I-12 | | |
| Dual Food Court | 491 | 23 | H-12 | | |
| Gas Station/Shoppette | 1605 | 28 | J-7 | | |
| Gas Station/Shoppette-AAFES | 2576 | 29 | G-18 | | |
| Mini Mall-Clothing Sales, Frame Shop, Furniture Sales, Information, Tickets & Registration, Package Beverage Store | 490 | 49 | | | |
| Post Exchange | 487 | 53 | I-12 | | |
| Post Office | 498 | 54 | F-7 | | |
| Thrift Shop | 493 | 76 | I-13 | | |
| SERVICES | | | | | |
| Adjutant General | 2100 | 2 | J-14 | | |
| Airport-Waynesville-St. Robert Regional | 5004 | 3 | C-3 | | |
| Army Community Service | 486 | 5 | I-12 | | |
| Audie Murphy's Community Center | 7391 | 6 | E-12 | | |
| Brown Hall | 5400 | 10 | H-4 | | |
| Central Receiving-Supply | 2565 | 11 | L-16 | | |
| Chapel-Soldier Memorial | 450 | 12 | G-12 | | |
| Child Development Center | 615 | 13 | G-11 | | |
| Child, Youth & School Services | | | | | |
| Central Registration | 470 | 14 | G-12 | | |
| CIDC | 560 | 15 | F-13 | | |
| Community Service Center | 470 | 17 | G-12 | | |
| Dental Clinic-Harper | 500 | 19 | F-12 | | |
| Dental Clinic-Hos-Roll | 1608 | 20 | J-7 | | |
| Duval Maintenance Complex | 5285 | 24 | F-4 | | |
| Education Center-Truman | 499 | 25 | H-12 | | |
| Fire Station-Main Post | 385 | 26 | F-13 | | |
| Gammon Field | | 27 | G-9 | | |
| Gerlach Field | | 30 | I-8 | | |
| Gymnasium-Davidson Fitness Center | 1300 | 33 | I-6 | | |
| Gymnasium-Specker | 1714 | 34 | J-9 | | |
| Hode Hall | 3200 | 35 | I-15 | | |
| Hospital | 910 | 37 | H-13 | | |
| Inspector General, Staff Judge Advocate and EED/ED | 315 | 41 | H-14 | | |
| Library-Bruce C. Clarke | 3202 | 42 | I-15 | | |
| Lincoln Hall | 3201 | 43 | I-16 | | |
| Main Gate Information Center | 100 | 44 | D-21 | | |
| Main Post Chapel | 608 | 45 | I-12 | | |
| Memorial Groves | | 47 | I-5 | | |
| Military Police Station/DFMWR Special Events | | 48 | H-6 | | |
| Mission and Installation Contracting | 606 | 50 | G-10 | | |
| Museum-Mahaffey, CM, EN & MP Museums | 1607 | 87 | I-7 | | |
| NCO Academy Complex | | 55 | H-18 | | |
| Nord Hall | 890 | 56 | E-7 | | |
| Mutter Field House | | 57 | G-8 | | |
| Pershing Community Center | 4109 | 60 | O-7 | | |
| Post Chaplains Office | 6601 | 62 | B-16 | | |
| Public Affairs Office | 498 | 55 | H-18 | | |
| Recycle Center | 2553 | 66 | M-15 | | |
| Stem Village | 961 | 73 | E-6 | | |
| Thurman Hall | 8203 | 77 | I-16 | | |
| Troop Medical Clinic | 885 | 78 | E-7 | | |
| USO | 805 | 80 | G-7 | | |
| Veterinary Clinic | 2399 | 81 | M-11 | | |
| Warrior Transition Unit Complex | 330, 340, 350 | 82 | I-14 | | |
| Youth Center-Pippin | 9625 | 83 | D-18 | | |



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